



Bursary Committee of the Board of Governors of the City of London Freeman's School

Date: MONDAY, 25 APRIL 2016

Time: 10.30 am

Venue: CITY OF LONDON FREEMEN'S SCHOOL, ASHTEAD PARK, SURREY,
KT21 1ET

Members: Stuart Fraser (Chairman)
Deputy Roger Chadwick (Deputy Chairman)
Deputy John Bennett
Michael Bramwell
Andrew McMillan
Philip Woodhouse
Vivienne Littlechild

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NB: Part of this meeting could be the subject of audio or video recording

**John Barradell
Town Clerk and Chief Executive**

AGENDA

Part 1 - Public Agenda

1. **APOLOGIES**
2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**
3. **MINUTES**
To agree the public minutes and summary of the meeting held on 9 July 2015.

For Decision
(Pages 1 - 2)
4. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**
5. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**
6. **EXCLUSION OF THE PUBLIC**
MOTION - That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

For Decision

Part 2 - Non-Public Agenda

7. **NON-PUBLIC MINUTES**
To agree the non-public minutes of the meeting held on 9 July 2015.

For Decision
(Pages 3 - 4)
8. **BURSARY APPLICATIONS AND CASH FLOW FORECASTS**
Joint report of the Chamberlain and the Headmaster of the City of London Freemen's School in relation to two Bursary Applications and the Cash Flow Forecasts.

For Decision
(Pages 5 - 24)
9. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**
10. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREES SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

Agenda Item 3

**BURSARY COMMITTEE OF THE BOARD OF GOVERNORS OF THE CITY OF
LONDON FREEMEN'S SCHOOL
Thursday, 9 July 2015**

Minutes of the meeting of the Bursary Committee of the Board of Governors of the City of London Freeman's School held at Committee Room - 2nd Floor West Wing, Guildhall on Thursday, 9 July 2015 at 12.00 pm

Present

Members:

Stuart Fraser (Chairman)
Andrew McMillan
Philip Woodhouse

Officers:

Steve Telling	Chamberlain's Department
Sue Williams	Bursar, City of London Freeman's School
Jacqui Daniels	Town Clerk's Department

1. **APOLOGIES**

Apologies for absence were received from Roger Chadwick, Deputy John Bennett, Michael Bramwell and Elizabeth Rogula.

2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

Philip Woodhouse declared an interest in item 9 as a Liveryman of the Grocer's Company, the company being a co-supporter of one of the Bursary students.

3. **MINUTES**

The public minutes of the Bursary Committee of the Board of Governors of the City of London Freeman's School meeting held on 26 June 2014 were considered and approved as a correct record.

4. **TERMS OF REFERENCE**

The Sub Committee received the note of the Town Clerk which set out the Composition and Terms of Reference of the Bursary Committee as approved by the Board of Governors of the City of London Freeman's School on 27 April 2015.

The Chamberlain undertook to provide Members with the rules concerning Bursary applications at the next meeting.

5. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

The Children of Freeman

In answer to a question of the Chairman, the Bursar explained that a parent would need to have been a Freeman before their death in order for a

Foundation application to be made for their child. She confirmed that the normal rules for a Bursary would then need to be applied.

Members discussed the need to think strategically and the work of a development office in encouraging funds to be used for capital projects.

School Performance of applicants

In answer to a Member's suggestion the Bursar agreed to include a general comment about the performance of the child in reports concerning their applications in future.

6. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT

There were no items of urgent business.

7. EXCLUSION OF THE PUBLIC

RESOLVED – That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

Item Nos.	Exemption Paragraphs
8	1 & 3
9	1, 2 & 3

8. NON-PUBLIC MINUTES

The non-public minutes of the Bursary Committee of the Board of Governors of the City of London Freemen's School, held on 26 June 2014, were considered and approved as a correct record.

9. BURSARY APPLICATIONS AND CASH FLOW FORECASTS

The Bursary Committee considered a joint report of the Chamberlain and the Headmaster of the City of London Freemen's School relative to one new bursary application and three reviews of previously awarded bursaries.

10. NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE

There were no questions.

11. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREES SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED

There were no urgent items.

The meeting ended at 12.45 pm

Chairman

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By virtue of paragraph(s) 1, 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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